

RC Garnett Demonstration Elementary School

Minutes of the General PAC Meeting

Monday, May 17, 2021

Attendees – Executive

Christos Gitersos, President
Carolyn Brunac, Vice-President
Elizabeth Castillo, Treasurer
Ivy Rayson, Secretary
Paula Harling, MAL
Bruna Grigoletto, MAL, Munch A Lunch
Desiree Cabalfin, MAL
Reeta Shandil, DPAC

Attendees – Administration

Zoltan Bako

Attendees – General

Akane Awazu-Ayres
Christa & Chad Ludbrook
Sarah McLean
Darko Brunac

1. Welcome – Christos Gitersos

Christos Gitersos called the meeting to order at 6:32 PM and welcomed everyone.

2. Review and Passing of the Agenda dated May 17, 2021.

Motion

Christos Gitersos made a motion to accept the Agenda dated May 17, 2021. It was moved by Akane Awazu-Ayres. Motion carried.

3. Review and Passing of the Minutes from the PAC Meeting from April 19, 2021

The minutes of the April 19, 2021 General PAC Meeting were reviewed.

Motion

Christos Gitersos made a motion to accept the minutes of the April 19, 2021 meeting. It was moved by Elizabeth Castillo. Motion carried.

4. Principal's Report – Zoltan Bako

- Staff appreciation lunch: thoroughly enjoyed and we thank you
- Rock install at end of June for outdoor learning
- September update: 565 enrolled, budget for school year passed, 25 divisions
- Deepwell and Jacobson return from maternity leave
- Bell time changing, later start, no staggered start and end, may keep 2 recess and 2 lunch times
- Pro D RCG day last week, report card prep and collaborations
- District Pro D normally Demonstration Day but cancelled due to Covid
- Speechfest done in-house, RCG did not participate in district competition
- Sports Day, Track Meet not happening, teachers will

- Grade 5 farewell similar to last year
- Virtual meeting at PEMs
- K Orientation on May 26
- Mr. Bako will be away due to knee surgery

5. Treasurer’s Report – Elizabeth Castillo

The Profit and Loss statements for the months ending April 2021 for the General and Gaming accounts were presented.

General Account Activities for April 2021:

- INCOME
 - Spirit Wear \$94.31 grade 5 hoodies
 - Misc \$137.50 Cobbs rebate
- EXPENSES
 - Hot Lunch \$162.25 Munch Refunds
 - Library Support \$128.27 Library books
- Bank charges \$4.95 in and \$4.95 out
- Balance of \$80,643.95

Gaming Account Activities for April 2021:

- Bank charges \$1.95 in and \$1.95 out
- Balance of \$22,616.64

Motion

Elizabeth Castillo made a motion to accept the Profit and Loss Statement and Balance Sheet for the General Account for the month ending April 2021. It was moved by Carolyn Brunac. Motion carried.

Motion

Elizabeth Castillo made a motion to accept the Profit and Loss Statement and Balance Sheet for the Gaming Account for the month ending April 2021. It was moved by Carolyn Brunac. Motion carried.

2021-2022 Budget Proposal

The September 1st 2021 to August 31, 2022 Budget for the General and Gaming accounts were presented.

RC Garnett Elementary Demonstration School PAC Financial Accounts - GENERAL
September 1, 2021 - August 31, 2022 Budget

Activity	Current Budget	Proposed Budget May 17/21 Meeting	Approved Budget May 17/21 Meeting	COMMENTS
Fundraising Activities				
Hot Lunch/Fundraisers	\$ 5,000.00	\$ 5,000.00		
PAC Initiative	\$ 5,000.00	\$ 5,000.00		
Spirit Wear	\$ 300.00	\$ 300.00		
Fundraising Activities Total	\$ 10,300.00	\$ 10,300.00	\$ -	
School Event/Activities				
Christmas Concert	\$ (1,000.00)	\$ (1,000.00)		
Halloween Dance	\$ -	\$ -		
Pancake Breakfast	\$ (500.00)	\$ (500.00)		
Year-End Event	\$ 3,500.00	\$ 3,500.00		
Book Swap	\$ (20.00)	\$ (25.00)		
Freezies	\$ 500.00	\$ 500.00		
Parents Night Out	\$ -	\$ -		
Meet the Teacher	\$ (1,500.00)	\$ (1,500.00)		
School Event/Activities Total	\$ 980.00	\$ 975.00	\$ -	
Other Programs/Initatives				
Classroom Support (literacy support, new classroom supplies, iPad access., laptops, etc)	\$ (17,500.00)	\$ (10,000.00)		
Library support	\$ (7,500.00)	\$ (5,000.00)		
In-class Projects & Activies Fund	\$ (5,600.00)	\$ (5,700.00)		\$10/student @ 570
Support Services (counsellors, sp. ed, resources rm, ...)	\$ (1,000.00)	\$ (1,000.00)		
Playground	\$ (50,000.00)	\$ -		
Speech Fest	\$ (150.00)	\$ (150.00)		
Other Programs/Activities Total	\$ (81,750.00)	\$ (21,850.00)	\$ -	
Other Income/(Expenses)				
Kitchen supplies	\$ (300.00)	\$ (300.00)		
Office supplies	\$ (400.00)	\$ (400.00)		
Bank Charges	\$ (100.00)	\$ (100.00)		
Staff Appreciation	\$ (1,000.00)	\$ (1,000.00)		
Health, Wellness & Safety	\$ (270.00)	\$ (270.00)		
President's Discretionary Fund	\$ (250.00)	\$ (250.00)		
Miscellaneous items	\$ (200.00)	\$ (200.00)		
Lunch without	\$ (200.00)	\$ (200.00)		
G5 Hoodies	\$ -	\$ -		
Gr. 5 YE Celebration	\$ (200.00)	\$ (200.00)		
Decorations	\$ (150.00)	\$ (150.00)		
Other Income/(Expenses) Total	\$ (3,070.00)	\$ (3,070.00)	\$ -	
NET	\$ (73,540.00)	\$ (13,645.00)	\$ -	
Summary				
Sept. 1, 2021 opening balance	\$ 15,000.00			
Fundraising Activities	\$ 10,300.00			
School Event/Activities	\$ 975.00			
Other Programs/Initatives	\$ (21,850.00)			
Other Income/Expenses	\$ (3,070.00)			
Estimated balance at Aug. 31, 2021	\$ 1,355.00			

RC Garnett Elementary Demonstration School PAC Financial Accounts - GAMING
September 1, 2021 -August 31, 2022 Budget

Activity	Current Budget	Proposed Budget May 17/21 Meeting	Approved Budget May/21 Meeting	Notes
BC Gaming Commission	\$ 5,350.00	\$ 10,560.00		\$20@528 students
Students societies activities	\$ -	\$ (250.00)		
Scholarship	\$ (500.00)	\$ (500.00)		
Theatre / Cultural events	\$ -	\$ (2,000.00)		
Fitness events	\$ -	\$ (5,700.00)		570@ \$10/student
Field trips	\$ (2,500.00)	\$ (6,550.00)		\$250@19 primary & \$300@6 intermediate
Bank Charges	\$ (23.40)	\$ (23.40)		
Sports Equipment	\$ (1,500.00)	\$ (1,500.00)		
Music/Art Programs	\$ (1,500.00)	\$ (1,500.00)		
Raffle revenue	\$ -	\$ 500.00		
Computers	(11,900.00)			
Total	\$ (12,573.40)	\$ (6,963.40)	\$ -	

Summary	
Opening balance Sept. 1, 2021	\$ 7,850.00
BC Gaming Commission	\$ 10,560.00
Raffle Revenue	\$ 500.00
Less: estimated expenditures	\$ (18,023.40)
Estimated bank balance at Aug. 31, 2022	\$ 886.60

Estimating at 570 students & 25 div next year.

Motion

Elizabeth Castillo made a motion to accept the 2021-2022 Budget for the General Account. It was moved by Carolyn Brunac. Motion carried.

Motion

Elizabeth Castillo made a motion to accept the 2021-2022 Budget for the Gaming Account. It was moved by Carolyn Brunac. Motion carried.

6. DPAC Report – Reeta Shandil

Presentation from Family Tech Time Project
<https://langueliteracynetwork.com/family-tech-time/>

This interactive tool is intended to support conversations in families and our community on how to use technology to build healthy relationships. You can go on the website and spin the wheel. There are 4 options: Mind, Body, Spirit and Heart. For example if you spin the wheel and get Body:

- How are we taking care of our body when we use screens?

- How do we protect our hearing and our vision? For example, do we change the screen brightness or adjust volume to a safe level? Would you consider blue-screen glasses?

Gord Steward Superintendent report

- The district has sent out 212 Covid notification letters from October 01 to April.
- RE Mountain had the highest number of notifications (20)
- Summer school registration is open.

Next DPAC meeting is on Thursday May 20.

7. Munch-a-Lunch – Bruna Grigoletto

Final Neufeld fundraiser pick-ups on Thurs May 20

- \$1704 profit on Neufeld

Credits owing in Munch, approx \$6k

- Families will be contacted
- \$10 or less will be taken as donation

This year we raised approx. \$8000 in Munch fundraisers

Pass \$1000 for refunds from Munch line

Motion

Elizabeth Castillo made a motion to spend \$1000 for Munch refunds from the Munch A Lunch line of the General account. It was moved by Carolyn Brunac. Motion carried.

8. General Discussion

- Pass money for Staff Appreciation lunch \$496.55

Motion

Elizabeth Castillo made a motion to spend \$496.55 for staff appreciation lunch from the Staff Appreciation line of the General account. It was moved by Carolyn Brunac. Motion carried.

- Pass money for Donna Gabriel Robins \$20/kid about \$600, *table for September*
- Pass \$100 for 2 PAC members leaving school, *declined*
- Pass \$26.88 for memorial plate Caleb

Motion

Elizabeth Castillo made a motion to spend \$2688 for a memorial plate from the Misc line of the General account. It was moved by Carolyn Brunac. Motion carried.

- Pass for Neufeld farms \$7840 from Neufeld line, General

Motion

Elizabeth Castillo made a motion to spend \$7840.00 for Neufeld Farms from Neufeld Farms line of the General account. It was moved by Carolyn Brunac. Motion carried.

- Admin thank you
 - 3x \$25 gift cards Custodians
 - 3x Cookies Bags
 - Pass Akane \$110 Staff appreciation line from General for Admin thank you gifts

Motion

Akane Awazu-Ayres made a motion to spend \$100 for Admin thank you gifts from the Staff Appreciation line of the General account. It was moved by Elizabeth Castillo. Motion carried.

ELECTIONS

Akane Awazu-Ayres made a last call for nominations. No further nominations came in therefore nominations were closed. Nominations were as follows:

- VP - Carolyn Brunac
- Treasurer - Elizabeth Castillo
- MAL - Desiree Cabalfin
- MAL - Paula Harling
- MAL - Sarah McLean
- DPAC - Reeta Shandil

As per the constitution since every position was uncontested, the positions were filled as nominated. The above nominations were endorsed by the following voting members: Ivy Rayson and Akane Awazu-Ayres.

The following positions are left unfilled and will be tabled for September:

- *President*
- *Secretary*
- *MAL reserved new parents*

9. Other business

- Pass \$300 gaming cheques from bank charges line of General

Motion

Elizabeth Castillo made a motion to spend up to \$300 for Gaming cheques from the Bank Charges line of the General account. It was moved by Carolyn Brunac. Motion carried.

- \$370.77 music line, gaming account

Motion

Elizabeth Castillo made a motion to spend \$370.77 for musical instruments from the Music line of the Gaming account. It was moved by Carolyn Brunac. Motion carried.

- Pass \$1000 grade 5 gifts

Motion

Christos Gitersos made a motion to spend \$1000 for grade 5 grad gifts from the Grade 5 Celebration line of the General account. It was moved by Akane Awazu-Ayres. Motion carried.

10. Upcoming Meeting Dates

The next PAC General Meeting will be scheduled for September 20, 2021

11. Adjournment

There being no further business, the meeting was adjourned at 7:39PM.