

RC Garnett Demonstration Elementary School

Minutes of the General PAC Meeting

Monday, September 16, 2019

Attendees – Executive

Christos Gitersos, President
Akane Awazu-Ayres, Treasurer
Ivy Rayson, Secretary
Jolie Quinton, Vice-President
Elizabeth Castillo, MAL
Carolyn Brunac, MAL
Reeta Shandil, DPAC
Jennifer Clifford, MAL
Julia Ng, Past President

Attendees – Administration

Zoltan Bako, Principal
Athina Velonis

Attendees – General

Christa Johnson
Raquel Penny
Amy Patrick
Aditi Gupta
Louisa Gwin
Jamyla Dasalla left 8:09
Natasha & Kyle McInyre
Jeff Tennant
Desiree Cabalfin
Bruna Grigoletto
Carolyn Brunac
Han Looi
Chad Ludbrook
Christa Johnson
Elizabeth Castillo
Amy Patrick
Alison Wiebe 7:14
Jen Stevenson-Moore 7:48

1. Welcome – Christos Gitersos

Christos Gitersos called the meeting to order at 7:04 PM and welcomed everyone. Introduction.

2. Review and Passing of the Agenda dated

Motion

Christos Gitersos made a motion to accept the Agenda dated September 16, 2019. It was moved by Jolie Quiton. Motion carried.

3. Review and Passing of the Minutes from the General PAC Meeting

The minutes of the May 13, 2019 General PAC Meeting were reviewed.

The minutes of the June 10, 2019 PAC Meeting were reviewed.

The minutes of the June 13, 2019 PAC Meeting were reviewed.

Motion

Christos Gitersos made a motion to accept the minutes of the May 13, 2019 General PAC Meeting. It was moved by Jenn Clifford. Motion carried.

Christos Gitersos made a motion to accept the minutes of the June 10, 2019 PAC Meeting. It was moved by Jenn Clifford. Motion carried.

Christos Gitersos made a motion to accept the minutes of the June 13, 2019 PAC Meeting. It was moved by Jenn Clifford. Motion carried.

4. Principal's Report – Zoltan Bako

- Welcome K parents!
- Back to school

- getting to know staff and students
- lots to learn
- tentative classes and rotations in the first week
- lots of enrollment changes in the Willoughby slope
- no extra division, no class room available
- Ms. Chelsea Bohn for Ms. Jacobson
- Ms. Coulter for Ms. Dary
- Learning Commons (Librarian) still vacant
- Ms. Deepwell and Snicher job share
- 15 SEA, looking for 2 more, looking another resource
- Bougress job share with Collins and as a resource
- Traffic and Parking
 - RCMP Think of Me program
 - "tickets" handed out by RCMP
 - A couple of parents provided input of good experience with this program
- Lots of ideas for spending
- Pro D days
 - No more early dismissals
 - Inclusivity and Collaborations
- About Me
 - Goal to know all the kids' names
 - Connection with kids by learning a facts about each of them
 - Grew up in Langley
 - 2 kids post secondary

5. Treasurer's Report – Akane Awazu-Ayres

The Profit and Loss statements for the months ending June 30, 2019 for the General accounts were presented.

General Account Activities:

- INCOME
 - Hot Lunch \$4,180.58 (transfer in from Swipe; milk, Costco, Subway, Booster Juice)
 - PAC Initiative \$600.00
 - YEE \$10,659.35 (\$540.05 s/b gaming, bank error. Corrected Sept 2019)
 - Freezies \$284.00
- EXPENSES
 - Hot Lunch \$1,769.86 (transfer \$1,000 to Memorial Trust, transfer \$200 to Office Supplies)
 - YEE \$5,660.77
 - Freezies \$54.60
 - In-class projects and activities \$1,424.96
 - Support Services \$233.50
 - Breakfast Program \$1,000.00
 - Office Supplies \$225.55 (\$270 transfer to Breakfast program, cooler replacement, stamps, decor)
 - Bank Charges \$18.95 (Bank fee rebate, \$14 extra SC)
 - Staff Appreciation \$300.00 (GC to admin, custodians)
 - President's Discretionary \$50.00 (GC for Carolyn Reimer)
 - Gr. 5 YE Celebration \$201.48 (food)
 - Memorial Trust Fund \$1,000.00 (Jennifer Clifford)
- Bank charges \$4.95 in and \$4.95 out

- Balance of \$88,143.15 at June 30, 2019

The Profit and Loss statements for the months ending July and August 31, 2019 for the General accounts were presented.

General Account Activities

- June \$14 SC reimbursed in July
- Bank charges \$4.95 in and \$4.95 out each month
- Balance of \$88,157.15 at August 31, 2019

Motion

Akane Awazu-Ayres made a motion to accept the Profit and Loss Statement and Balance Sheet for the General Account for the month ending June 30, 2019. It was moved by Jenn Clifford. Motion carried.

Motion

Akane Awazu-Ayres made a motion to accept the Profit and Loss Statement and Balance Sheet for the General Account for the month ending July and August 31, 2019. It was moved by Jenn Clifford. Motion carried.

The Profit and Loss statements for the months ending June 30, 2019 for the Gaming accounts were presented.

Gaming Account Activities:

- INCOME
 - Bank Charges \$1.95 refund
- EXPENSES
 - Field Trips \$2386.18
 - Music/Art \$94.49 (clip boards, dry erase boards)
 - Raffle license for YEE \$10
- Bank charges \$1.95 in and \$1.95 out
- Balance of \$9,202.69 at June 30, 2019

The Profit and Loss statements for the months ending July and August, 2019 for the Gaming accounts were presented.

Gaming Account Activities:

- Bank charges \$1.95 in and \$1.95 out
- Balance of \$9,202.69 at August 31, 2019

Motion

Akane Awazu-Ayres made a motion to accept the Profit and Loss Statement and Balance Sheet for the Gaming Account for the month ending June 30, 2019. It was moved by Jenn Clifford. Motion carried.

Motion

Akane Awazu-Ayres made a motion to accept the Profit and Loss Statement and Balance Sheet for the Gaming Account for the month ending July and August 31, 2019. It was moved by Jenn Clifford. Motion carried.

Motion

Akane Awazu-Ayres made a motion to spend \$200 on cheques for the General account under Office Supplies. It was moved by Jenn Clifford. Motion carried.

Peter Ewert Donation

Motion

Akane made a motion to spend \$1000 for PEMS for the Other Income PEMS line under the General Account. It was moved by Julia Ng. Motion carried.

Updates needed for the May 2019/2020 Budget proposal for General and Gaming accounts:

- Maintenance update for big playground
- Bark mulch border for new playground
- Money from district or other schools and donors

GENERAL	Proposed & Approved May 2019	Proposed Sept 2020
Support Services	\$1,000.00	\$2,000.00
Playground	\$15,000.00	\$62,893.69
Lunch without	\$200.00	\$500.00
PEMS gift	\$0.00	\$1,000.00
GAMING	Proposed & Approved May 2019	Proposed Sept 2020
Student Societies	\$500.00	\$250.00
Theatre	\$1,800.00	\$2,000.00
Fitness	\$2,650.00	\$5,300.00
Field Trips	\$5,700.00	\$6,300.00
Music/Art Programs	\$900.00	\$1,500.00

Motion

Akane Awazu-Ayres made a motion to accept the updated 19/20 Proposed Budget for the General Account. It was moved by Christos Gitersos. Motion carried.

Motion

Akane Awazu-Ayres made a motion to accept the updated 19/20 Proposed Budget for the Gaming Account. It was moved by Christos Gitersos. Motion carried.

Motion

Akane Awazu-Ayres made a motion to transfer \$200 from Health Wellness & Safety to Office Supplies to purchase shelving & bins for the storage room. It was moved by Jenn Clifford. Motion carried.

6. DPAC Report – Welcome Reeta Shandil

Meeting is on September 19, 2019. Will update us in October.

7. Munch-a-Lunch

Main duties of the coordinator is:

- Largest fundraiser so we'd love to see it continue
- Lunch deliveries/distributions
- Milk deliveries
- Purchase Costco Items
- Open/Close Munch program online
- Set up Vendors

Bruna Grigoletto has volunteered to take over for Jenn. Louisa to help her as needed.

MAL Nomination

Julia Ng made a last call for nominations for the MAL - Munch a Lunch position. Brunna Grigoletto was nominated by Christos Gitersos. No further nominations came in therefore the nominations were closed and Brunna was appointed the MAL position.

8. General Discussion

- Staff BBQ
 - Motion \$1500 for Staff BBQ from Meet The Teacher BBQ line

- New Line Under School Events and Activities, Meet the Teacher BBQ
- \$1500 less donations given at the BBQ

Motion

Akane Awazu-Ayres made a motion to spend \$1,500 for Meet the Teacher BBQ under staff BBQ line of the General Account. It was moved by Christos Gitersos. Motion carried.

- Playground PASS MONEY
 - Pass \$32000 from the playground line

Motion

Akane Awazu-Ayres made a motion to spend \$32,000 for playground maintenance from the playground line of the General Account. It was moved by Christos Gitersos. Motion carried.

- Freezie Money
 - Pass \$200 for freezies

Motion

Akane Awazu-Ayres made a motion to spend \$200 for freezies under the freezies line of the General Account. It was moved by Christos Gitersos. Motion carried.

- YEE
 - Pass \$6000 for YEE for deposits

Motion

Akane Awazu-Ayres made a motion to spend \$6,000 for YEE deposits under the YEE line of the General Account. It was moved by Christos Gitersos. Motion carried.

- Halloween Dance
 - Motion \$500 for dance under Halloween dance line
 - Oct 24th 6 to 7:30
 - Committee Jen SM, Jenn, Jolie, Akane, Brandie

Motion

Akane Awazu-Ayres made a motion to spend \$500 for Halloween Dance under the Halloween Dance line of the General Account. It was moved by Christos Gitersos. Motion carried.

- Pancake Breakfast
 - Dec 6th, 2019
 - Spend \$600

Motion s

Akane Awazu-Ayres made a motion to spend \$600 for pancake breakfast under the pancake breakfast line of the General Account. It was moved by Christos Gitersos. Motion carried.

- Bench for new playground to be dedicated in memory of Caleb McLean
 - Spirit Wear proceeds
 - Spirit Wear sale twice a year
- Square Reader for PAC
 - Approved. Christos doing more research on costs/fees

Motion

Akane Awazu-Ayres made a motion to spend \$250.00 for storage bins and shelving under the Office Supply line of the General Account. It was moved by Christos Gitersos. Motion carried.

Motion

Akane Awazu-Ayres made a motion to move \$70.00 from Health and Wellness to the Office Supply line of the General Account. It was moved by Christos Gitersos. Motion carried.

- Staff BBQ
 - Classroom parent support lists
 - Class contact list....talk to Chad
 - RCG Business Directory sign up
 - Booth to sign up up for the RCG Directory
 - RCG will get a rebate from business
- PAC Initiative Letter
 - Send of first week of October
 - No fundraisers
- New MAL for Hot Lunch
 - Bruna running
 - Louisa assist
- Lunch Without
 - Motion \$500 (spend \$250 until Feb and \$250 Mar to June) Lunch Without Line

Motion

Akane Awazu-Ayres made a motion to spend \$500.00 for Lunch Without under the Lunch Without line of the General Account. It was moved by Christos Gitersos. Motion carried.

Motion

Akane Awazu-Ayres made a motion to spend \$18,000.00 for Hot Lunch line of the General Account. It was moved by Christos Gitersos. Motion carried.

9. Other business

10. Upcoming Meeting Dates

The next PAC General Meeting will be scheduled for October 21, 2019

11. Adjournment

There being no further business, the meeting was adjourned at 8:50 PM.