

RC Garnett Demonstration Elementary School
Minutes of the General PAC Meeting
Monday, September 17th, 2018

Attendees – Executive

Christos Gitersos, President

Akane Awazu-Ayres, Treasurer

Jenn Clifford, MAL

Julia Ng, Past President

Elizabeth Castillo, MAL

Kelly Schasny, Secretary (acting)

Jolie Quinton, Vice-President

Attendees – Administration

Adam Woelders, Principal (arrived @ 7:50PM)

Attendees – General

Jarika Jakins

Andrew Silver from Cobs Bread Walnut Grove (left @ 7:08PM)

Breanne O’Coin

Sylvina Sandy-Pagnucco

Jodi Wiebe

Kim Livingstone

Sahar Goudarzi

Carolyn Brunac

Giunnithan Sreeni

Chad Ludbrook

Christa Johnson

Desiree Cabalfin

Sherona Bussiere

Han Looi

Slobodan Miskovic

Candace Sibley

Reeta Shandil

Deepthi Sreeni

1. Welcome – Christos Gitersos

Christos Gitersos called the meeting to order at 7:00PM and welcomed everyone. Introductions were made. Special Guest speaker, Andrew Silver, from Cobs Walnut Grove was introduced and he spoke briefly about Dough Raiser, which is a fundraising opportunity for RCG. Simply mention RCG when you make your purchase at the Walnut Grove Cobs location and a portion of those proceeds will be returned to RCG’s PAC at the start of the next school year. Andrew presented us with a cheque for \$119.49, and they have given back almost \$7000 to the schools in our community! Anyone can participate – you don’t have to be a parent, just be sure to mention RCG when you pay.

2. Review and Passing of the Agenda dated September 17th, 2018

Motion

Christos Gitersos made a motion to accept the Agenda dated September 17th, 2018. It was moved by Julia Ng. Motion carried.

3. Review and Passing of the Minutes from the May 28th, 2018 General PAC Meeting

The minutes of the May 28th, 2018 General PAC Meeting were reviewed.

Motion

Christos Gitersos made a motion to accept the minutes of the May 28th, 2018 General PAC Meeting. It was moved by Jenn Clifford. Motion carried.

4. Principal's Report – Adam Woelders

- Adam introduced himself and spoke about the school action plan for the upcoming year. There is a lot of work to get classes up and running, but it is an amazing journey and is very worthwhile come the end of the year! Thank you for your patience as class lists were finalized. RCG is almost completely full – there are only two spaces in Kindergarten and two spaces in Grade 3.
- Community, courage, excellence, and integrity are RCG's core values.
- RCG believes we are all leaders who are – problem solvers, respectful, responsible, inclusive, and perseverant (this is the common sense of purpose that unites us as a school). Being a demonstration school is a key piece of who we are, and we wanted to embrace the sense of leadership. When you have a common sense of purpose, there is a higher student success level. The staff want to model these traits for students.
- SD35 has a district wide target of 80% for all grade 3s to be meeting expectations in reading 2021. The district is only about 60% right now, with RCG's results being 63% last year. Action plan goal – how can a school wide focus on self-regulation, assessment, and instructional practice help student become more successful readers?
- Mr. Woelders went through the list of teachers, Educational Assistants, and other important staff at RCG. We have many new faces joining us!
- This Thursday is meet the teacher night and the Community PAC BBQ! Come see the classrooms, meet the teachers, and grab a hotdog. Please note that this is not meant to be a one-on-one interview session – if you wish to speak at length with your child's teacher you will need to set up an appointment or wait for the parent-teacher interviews.
- There are a lot of day-to-day opportunities available at RCG – chess club, reading link challenge, speech fest, intramurals program, track and field, basketball, etc. As these activities come about, the school may ask for PAC support.
- Mr. Woelders spoke about the ongoing issue of some dogs on the playground and RCG property - (poop is being left on field where children play, and some staff and students have anxieties and allergies to dogs) – please be respectful and keep all pets away from pathways and the building and be sure to pick up after your dog.

5. Treasurer's Report & Preliminary Budget – Akane Awazu-Ayres

The Profit and Loss statements for the months ending May 31st, 2018 for the General and Gaming accounts were presented.

Gaming Account Activities for May 2018:

- Theatre/Cultural events expenses of \$2338.55
- Field trips expenses of \$1145.00
- Sports equipment expenses of \$2000.00 (music, score board, tennis set, balls, etc.)
- Raffle expense of \$10.00 (gaming license for Year End Event)
- Bank charges \$1.95 in and \$1.95 out
- Balance of \$11079.30 at May 31st, 2018

Gaming Account Activities for June 2018:

- Fitness events expenses of \$1712.50 (for Zumba and parkour)
- Field trips expenses of \$1749.83
- Music and Art Programs expenses of \$1000.00 (instruments, digital tuner, etc.)
- Raffle income of \$348.00
- Bank charges of \$1.95 in and \$1.95 out
- Balance of \$6964.97 at June 30th, 2018

Gaming Account Activities for July & August 2018:

- Bank charges of \$1.95 in and \$1.95 out
- Balance of \$6964.97 at August 31st, 2018

Motion

Akane Awazu-Ayres made a motion to accept the Profit and Loss Statement and Balance Sheet for the Gaming Account for the month ending May 31st, 2018. It was moved by Christos Gitersos. Motion carried.

Motion

Akane Awazu-Ayres made a motion to accept the Profit and Loss Statement and Balance Sheet for the Gaming Account for the month ending June 30th, 2018. It was moved by Jenn Clifford. Motion carried.

Motion

Akane Awazu-Ayres made a motion to accept the Profit and Loss Statement and Balance Sheet for the Gaming Account for the months ending July 31st and August 31st, 2018. It was moved by Elizabeth Castillo. Motion carried.

Motion

Akane Awazu-Ayres made a motion to spend up to \$20 for stamps and office supplies from the General Account, line item Office Supplies. It was moved by Christos Gitersos. Motion carried.

General Account Activities for May 2018:

- Munch-A-Lunch income of \$4040.27 and expenses of \$1271.89 (Cobs, milk, ink, Panago, Costco)
- Year End Event income of \$2184.45 and expenses of \$2801.94
- Income of \$652.62 and expense of \$100.00 (Freezie Fridays)
- Expense of \$125.00 for Classroom Learning Experimental Enhancement
- Expense of \$100.00 for New Classroom Teaching Supplies Support (Ms. Dary)
- Expense of \$8.93 for Stamps from Office Supplies
- Expenses of \$3000.00 for iPads (transfer of \$2000.00 from One School, One Book for the purchase of 10 iPads)
- Bank charges \$4.95 in and \$4.95 out
- Staff Appreciation: \$526.74 (food, cutlery, cups, flowers for Admin Day)
- Balance of \$44825.74 at May 31st, 2018

General Account Activities for June 2018:

- Munch-A-Lunch income of \$1603.23 and expenses of \$2646.36 (milk, Chopped Leaf, Booster Juice, Panago, Munch fee, and Menchie's)
- PAC Initiative income of \$730.00
- Classroom Learning Experimental Enhancement expenses of \$1643.11
- New Classroom Teaching Supplies Support expenses of \$100.00
- Math Manipulatives expenses of \$500.00
- Support Services expenses of \$235.16 (ELL)
- Kitchen Supplies expenses of \$89.58 (2 coolers for PAC use)
- Staff Appreciation expenses of \$324.63 (gift cards for admin/custodians, flowers for Mrs. Garrod's retirement)
- President's Discretionary Fund: \$153.90 gift cards for ex-execs, cards
- Miscellaneous: \$500.03 (\$500 TD Bank Community Donation, variance \$0.03)
- Grade 5 Year End Celebration expenses of \$55.00
- Year End Event income of \$5790.80 and expenses of \$977.05
- Freezie Friday income of \$200.00 and expenses of \$131.14 (float of \$100)
- Bank charges \$4.95 in and \$5.32 out (extra 0.37 due to higher number of transactions)
- Balance of \$46794.40 at June 30th, 2018

General Account Activities for July & August 2018:

- Bank charges \$4.95 in and \$4.95 out (July and August)
- Balance of \$46794.40 at August 31st, 2018

Motion

Akane Awazu-Ayres made a motion to accept the Profit & Loss Statement and Balance Sheet for the General Account for the month ending May 31st, 2018. It was moved by Christos Gitersos. Motion carried.

Motion

Akane Awazu-Ayres made a motion to accept the Profit & Loss Statement and Balance Sheet for the General Account for the month ending June 30th, 2018. It was moved by Elizabeth Castillo. Motion carried.

Motion

Akane Awazu-Ayres made a motion to accept the Profit & Loss Statement and Balance Sheet for the General Account for the months ending July 31st and August 31st, 2018. It was moved by Jenn Clifford. Motion carried.

6. DPAC Report – Carolyn Reimer/Kerri Ross

- Not in attendance.

7. Munch-a-Lunch – Jenn Clifford

- Munch is now open!! Please watch for information regarding setting up a Munch account if you are new to the school, as well as the order deadlines and menus – this will be coming home soon. This year we will have three Munch ordering sessions (Fall, Winter, and Spring). You will have two weeks in which to place an order for this first session and you can order for two months' worth of lunches. There will be a one-month window to order for the Winter and Spring sessions. Munch will take place two to three times per month, depending on the number of Thursdays in a month.
- Volunteers are always welcome to help hand out lunches on Munch days! Please meet at the school around 11:30AM in the atrium (be sure to sign in as a volunteer at the office).
- ***Important Munch Info*** You **cannot** cancel once the order is placed and the cut off date has passed. Once the order session has closed, the orders have been placed with the vendor and the money is spent. You can pick up your child's lunch on Munch day by 11:45AM if they will not be in attendance, or the lunch will be donated to our lunch without program.
- Any orders not paid by the deadline will be cancelled.
- Munch-a-Lunch is a fundraiser for our school, run by volunteer parents. Should you have a question or an issue with an order, a polite email to our Munch coordinator, Jenn, is all that is needed (rcgmunchcoordinator@gmail.com). Rude, abusive, or threatening language or conduct will not be tolerated and may result in the cancellation of your orders.

Motion

Christos Gitersos made a motion to spend up to \$14000.00, from the General Account, line item Hot Lunch, to cover Munch expenses. It was moved by Julia Ng. Motion carried.

8. PAC Nominations & Elections – Christos Gitersos

Christos made a motion to appoint Ivy Rayson as Secretary (she was not able to be in attendance). It was moved by Julia Ng. Motion carried.

Notice of Member at Large position to be appointed at the October meeting. If you are interested, please contact PAC or attend October's PAC meeting – all RCG parents are members of the PAC, but if you can volunteer your time and join the PAC Executive we would love your input and help!

9. General Discussion

- Lunch Without – Mrs. Bradford has healthy options for students who come to school without lunch in the office. Occasionally these items are used when students forget their lunch at home, but for the most part it is intended for those who are unable to bring a lunch every day due to various hardships.

Motion

Akane Awazu-Ayres made a motion to pass \$200.00 from the General Account, line item Lunch Without, for supplies. \$100.00 to be used by Jan 30th, 2019 and the other half by June 30th. It was moved by Jenn Clifford. Motion carried.

- PAC Initiative – we don't do a lot of fundraising (Entertainment books, etc.), but instead, we opt to send out a letter asking for a suggested donation through Schoolcashonline. All the money goes straight towards to PAC initiatives! Please watch for this to come home with your child soon. Oct. 16th is the deadline for donations.
- Playground update – our main goal is raising money for a new playground. We are looking at around \$40,000 for a new structure. There is some money available to us from building of the new addition (\$15,000 earmarked so far), which is a great start. We may need parent volunteers to help install it – stay tuned. The grounds preparation is the unknown cost at this point. Just as an FYI, the upper playground behind RCG is heavily used by the community and it's also a supervision nightmare (with the pedestrian path) so it is no longer being used by RCG during school hours. We will be asking for donations at the BBQ on Thursday to go towards the playground. And there will be a Silent Auction for one parking space for drop offs and pickups – anyone who has ever had to drive to RCG knows how coveted this will be! PAC will be around at Thursday's BBQ to answer questions.

Motion

Akane Awazu-Ayres made a motion to spend up to \$1250.00 from the General Account, line item Playground, to pay for BBQ supplies. It was moved by Elizabeth Castillo. Motion carried.

- Halloween dance – October 26th 6PM – 7:30PM. A committee of volunteers will look after the preparations.

Motion

Christos Gitersos made a motion to spend up to \$800.00 for the Halloween Dance. It was moved by Julia Ng.

- Spirit Wear – grade 5 hoodies. PAC will reach out to Joan (our supplier) – looking at the end of October for Grade 5 hoodies. Sample sizes will be available in the office when there are parent teacher interviews (Oct 24th– Oct 25th).
- Pancake breakfast – water, pancakes, and oranges will be served up to all RCG students, who get to come to school in their jammies! Watch for the Sign-up Genius link to volunteer your time or donate items. Event will take place on December 14th.

Motion

Christos Gitersos made a motion to spend up to \$600.00 from the General Account, line item Pancake Breakfast, for supplies. It was moved by Julia Ng. Motion carried.

- Book swap – discussion around putting this event on for students. Bring in your old books and receive tickets to pick out new-to-you books on Book Swap Day! Event is scheduled for October 15th – 17th. Looking for volunteers – please watch for info!

Motion

Akane Awazu-Ayres made a motion to spend up to \$20.00 for the purchase of intermediate appropriate books, from the General Account, line item Book Swap. It was moved by Christos Gitersos. Motion carried.

- Year End Event is scheduled for June 7th
- June 14th will be sports day.

10. Upcoming Meeting Dates

The next PAC General Meeting will be scheduled for October 15th, 2018 @ 7PM.

11. Adjournment

There being no further business, the meeting was adjourned at 8:38PM.